



WMC CFB
 Wood Manufacturing Council
 Conseil des fabricants de bois

**EMPLOYEE
 RECOGNITION AWARD
 LETTER**

**WMC
 Human Resources
 Awards 2013**

Your nominee would be an outstanding individual who outperforms in his/her role. This person is someone who has either overcome challenges, proposed creative solutions to a problem, or exemplifies a great work ethic and an enthusiasm that motivates others around them.

Choose one or more of the following:

Describe how this employee seeks out extra training, mentoring or coaching to ensure excellence in his/her work.

Describe how this employee recognizes issues and has the foresight to suggest solutions to their supervisor.

Describe how this employee gives 110% in everything they do and accomplishes goals and objectives. Please provide specific examples.

Include a reference(s) that can describe the efforts of the nominee.

Submit Employee Recognition Award Letter along with the Nomination Form and references to:
 Wood Manufacturing Council, 302-1390 Prince of Wales Drive, Ottawa ON K2C 3N6

Or email your documents to: melissa@wmc-cfb.ca